## **Customer Satisfaction Questionnaire**

Thank you for using ETC Supplies for the purchase of your products. The Company makes every effort to ensure that customer requirements are met and that a quality service is provided. ETC Supplies would appreciate your comments in order to improve this service and would therefore ask if you would complete the attached form.

Thank you for your assistance.										
ETC Supplies Reference:										
Please answer the following by ticki poor	ng the	numbe	r that yo	u feel n	nost app	propri	ate wh	nere 5 i	is excell	ent to 1
Is the product(s) up to expectation?	1	2	3	4	5					
Was the packaging acceptable?	1	2	3	4	5					
How do you rate the quality of the docu	umentat	ion rece	eived?	1	2	3		4	5	
Was the order processed to your satisf	faction?		1 2	2	3 4	4	5			
Was the lead time acceptable?	1	2	3	4	5					
Were the staff professional and polite?		1	2	3	4	5				
Were the staff knowledgeable about th	eir subj	ect?	1	2	3	4	5			
Overall satisfaction rating?	1	2	3	4	5					
Date product received?	1	2	3	4	5					
Comments:										
If any of your details were incorrect on information below:	the Invo	oice sen	it to you	or have	recently	chang	jed, pl	ease u	pdate th	e relevant
Name:					_Job Title	e:				
Company Name:										
Address:										
- <del></del>					_Town:					
County:	Postcode:									
Telephone No:	Fax No:									
E-mail:										

## PLEASE FAX BACK TO 0141-550-2999 or E MAIL sales@etcsupplies.co.uk

The details that you provide through the completion of this form may be retained by ETC Supplies as a customer satisfaction report.ETC Supplies complies with the Data Protection Act 1998.\*